



To: Indiana Housing Finance Authority Board of Directors
From: Community Development Department
Date: April 24, 2003
Re: HOME Administrative Subrecipient Agreement Awards

Periodically, IHFA considers not-for-profit organizations or public agencies to serve as our subrecipient in administering a portion of the State's HOME Investment Partnerships Program (HOME) activities. In general, these activities have a statewide impact and serve to further the Authority's efforts in one or more of the following areas:

- General management, oversight, and coordination of the HOME program
- Providing public information to residents and citizen organizations participating in the planning, implementation, or assessment of projects being assisted with HOME funds
- Affirmatively furthering fair housing
- Compiling data in preparation for the State Consolidated Plan
- Complying with other Federal requirements such as affirmative marketing; minority outreach; environmental review; displacement, relocation, and acquisition; labor standards; lead-based paint; and conflicts of interest

Staff respectfully recommends awarding a HOME administrative subrecipient agreement totaling \$29,625 to the following organization.

Environmental Management Institute, Inc.	SR-03-01
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Amount Requested	\$29,625.00
Amount Recommended:	\$29,625.00

Subrecipient Activity:	Lead Education Activities
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Environmental Management Institute, Inc. (EMI) is a not-for-profit organization that provides training to individuals to become Lead-Based Paint Risk Assessors, Lead-Based Paint Abatement Contractors and Lead-Based Paint Construction Supervisors.

Improving Kids' Environment (IKE) is an organization that works closely with EMI and is currently applying for not-for-profit status. They are an advocacy coalition that facilitates tangible and significant improvements to children's health through reductions in environmental threats to children.

Through IKE, EMI will conduct the following activities:

- Coordinate the Indiana Lead-Safe and Healthy Homes Conference;
- Coordinate the Lead-Safe Indiana Task Force;
- Publish a quarterly newsletter that will provide summaries of national, state and local news related to lead poisoning prevention including enforcement actions, funding opportunities, and meetings;
- Encourage more contractors to become certified in lead abatement and to handle interim control activities more cost effectively; and

- Assist in improving the quality and consistency of risk assessments.